



Regular Board Meeting Minutes November 18, 2025 7:00pm

Chair Ryan Suquist
Supervisor Dan Peine
Treasurer Angela Niebur
Clerk Molly Weber

Supervisor Doug Wille was absent. Others in attendance were: Erik Porten and Katie, Dean Larsen and Al Bester.

This meeting was called to order by Ryan Sunquist, Chair at 7:00pm with the Pledge of Allegiance to the flag and using the consent agenda. **Ryan Sunquist made a motion to approve the consent agenda except the claims and to approve the balance of the agenda. Dan Peine seconded it. Motion carried.**

PUBLIC COMMENT

- Deputy was present and advised to watch for deer and scammers.

PRESENTATION

- N/A

ROAD REPORT- Otte Excavating

- Ryan Sunquist will coordinate with Jim Rother and Jason Otte to meet at Jim Rother's to discuss the shoot of the grade. Judy Stewart's looks good per the road Stewart. Ryan Sunquist will follow up with them.

PLANNING COMMISSION SYNOPSIS

Tetra Tech Inc (for Ryan Finnegan)

- Information Only
- Small Solar Development
- PID#17-01600-50-030

A buildable determination form was submitted. Planning Commission referred to Section 402 Land Intensity Regulations and Use Density of the Ordinance Manual which allows for clustering. SW quarter quarter has 3 residences and there is 1 in the NE quarter quarter section. Therefore this does not seem to have a buildable. **Casandra Schaffer made a motion to deny a buildable on this property since there are 3 residences in the SW quarter quarter section and 1 in the NE quarter quarter section.**

- Nick Murgic
- Roof Top Solar Permit
- 25165 Hogan Avenue

Planning Commission read Section 630 Solar Energy Performance Standards and Abandonment of the Ordinance Manual. It will be 25 kilowatt 48' by 28'. Nick presented a drawing. Nick would like to install it himself.

Dave Peine recommended approval for the roof mount solar for Nick Murgic on his shed since he meets all the requirements. Casandra Schaffer seconded. Motion carried.

This is for Dakota Electric. Nick has talked to the building official. **Ryan Sunquist made a motion to approve the roof mount solar for Nick Murgic at 25165 Hogan Avenue. Dan Peine seconded. Motion carried.**

OLD BUSINESS

- VRWJPO email about Model Ordinance and Local Updates – anything to report-permitting now just for one acre or more – they are ready to issue the DRAFT for 60 day review. The biggest factor for us is land disturbance of one acre. - Ryan Sunquist will take care of this.

NEW BUSINESS

- Website Updates for ADA Compliance – Table to December
- Township Emails – Table to December
- Township Elections – Consider changing to November Township Election – Table to December
- Septic Pumping JPA 10 Year Extension – **Ryan Sunquist made a motion to approve the 10 year extension for the JPA Docusign document that is set to expire on 12/31/25. Dan Peine seconded. Motion carried.**
- Approval Letter for Brittany Peters, Twin Cities Dots and Pop, LLC to store icecream @ 2250 Goodwin Avenue, Hampton, MN – **Ryan Sunquist made a motion that Brittany Peters does not require a permit and has authorization to store dip and dots at 2250 Goodwin Avenue, Hampton, MN. Dan Peine seconded. Motion carried.**

NEW BUSINESS CONTINUED

- Beaver Creek Companies Letter – Table to December
- 17.02700.25.011 Stein Property Solar Questions – will need to come to the Planning Commission

FYI

- MET Council 2025 System Statement – emailed to Board 10.20.25 – looks okay per Board
- MET Council November PlanIt NewsBlast – emailed to Board 11.16.25
- MET Council on the Road Event November 19, 4:30-6:30pm
- Fire Protection Email – sent to BOS 11.16.25
- MAT WC Audit Due 02.15.26
- MATIT WC Policy - term 01/01/26 to 12/31/26 – paid premium this month
- Permits ~ 1 plumbing, 1 accessory building, one foundation, 2 septic and 1 waiting on payment

OTHER BUSINESS-Board Members Only

The board will sign the Minutes and the Treasurers Report

Ryan Sunquist made a motion to approval signing checks approval sign checks 7097 to 7108 and approve claims list and approve October 21, 2025 Board Meeting Minutes. Dan Peine seconded. Motion carried.

Ryan Sunquist, Angie Niebur and Molly Weber signed the checks.

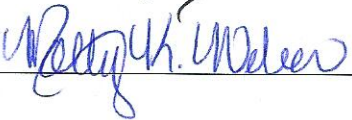
Township Letters of Information: The supervisors will go through this while the Chair, Treasurer and Clerk sign checks. They will let the clerk know if there is anything we need to address. Pera emails are to continue to be forwarded to the Supervisors and they can delete them if they so choose. Molly Weber should file these and drop them off of site after a year.

ADJOURNING OF MEETING

Ryan Sunquist made a motion to adjourn the meeting at 8:12pm. Dan Peine seconded. Motion carried.

Date Signed: 12/16/2025

Supervisor: 

Clerk: 

Hampton Township Treasurer's Report

November 2025 (December 16, 2025 Meeting)

Beginning Checkbook Balance:

\$11,534.81

Income

11/25/25	MakersHub	Water heater and softener permit	\$166.00
11/25/25	Corey Tchida	Accessory building permit	\$1,648.74
11/25/25	River Country Cooperative	Foundation permit	\$1,204.46
11/25/25	Mulvihill Excavating	Septic permit- 4980 240th St E	\$351.00
11/25/25	Otte Log	Septic permit-7816 250th St E	\$351.00
11/28/25	Interest		\$19.50
Total Income			\$3,740.70

Check # DISBURSEMENTS:

7097	Angela Niebur	Treasurer Salary	\$520.48
7098	Molly Weber	Clerk Salary	\$1,886.44
7099	Dakota Electric	Statement 10/29	\$36.18
7100	Greater MN Gas	Natural gas	\$36.41
7101	Otte Excavating	Road Maintenance Oct 2025	\$2,750.00
7102	Anderson Rock and Lime	Invoice 58596, 11/11	\$65,337.94
7103	Ottomatic Lawn Care	Mowing 4x's Aug, 2x's Sept	\$900.00
7104	Mark Rauchwarter	Website charges- 10/29	\$60.00
7105	Northfield Wifi	December bill	\$34.99
7106	MN Association of Townships	Invoice 6388, 11/01	\$530.00
7107	Beaver Creek Companies	Permits	\$2,992.37
7108	Molly Weber	Office supply reimburse, Trend micro renew	\$182.48
EFT	IRS	4th Qtr	\$2,050.18
EFT	PERA	4th Qtr	\$1,280.52
EFT	MN Revenue	4th Qtr	\$183.09
TOTAL DISBURSEMENTS:			\$78,781.08

Check # Checks Not In:

6927	\$115.44	7108	\$182.48
7098	\$1,886.44	EFT	\$2,050.18
7101	\$2,750.00	EFT	\$1,280.52
7102	\$65,337.94	EFT	\$183.09
7103	\$900.00	EFT	\$1,150.11
7104	\$60.00		
7105	\$34.99	Total	\$75,931.19

11/30/25 Ending Checkbook Balance

\$63,505.57

Ending checkbook balance	\$63,505.57
plus checks not in (8) plus EFT	\$75,931.19
equal ICS Statement Balance 11/30/2025	\$12,425.62

ICS Shadow Money Market Account (980085755)

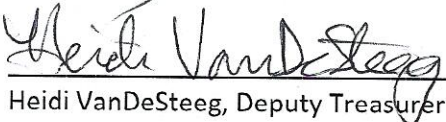
11/1/25	Beginning Savings Balance	\$200,055.64
11/28/25	Interest Earned	\$397.47
11/30/25	Ending Savings Balance	\$200,453.11

Escrow Account (000080034306)

1/1/22	Dakota Electric		\$39,250.00
4/28/22	Garrison Endress		\$1,500.00
5/27/22	Dakota Electric for Julia Filoteo		\$2,000.00
8/30/22	Lorenzen/Lippert		\$2,820.00
9/29/22	Dakota Electric		\$2,000.00
9/29/22	Angela Niebur		\$1,680.00
12/29/22	Angela Niebur		\$2,000.00
2/27/23	PCI Roads LLC	2,000	
3/30/23	CAN, LLC		\$2,000.00
4/27/23	En Engineering LLC		\$1,000.00
9/27/23	Dakota Electric		\$1,000.00
10/30/23	Dakota Electric		\$1,000.00
11/30/23	Dakota Electric		\$1,000.00
11/30/23	JSI Engineering		\$1,000.00
2/27/24	Paul/Lorri Gergen		\$1,000.00
4/23/24	Paul/Lorri Gergen		\$2,000.00
5/30/24	Dakota Electric	2,000	
6/28/24	Dakota Electric		\$1,000.00
7/31/25	C&E Wurzer Builders for Endres		\$1,000.00
11/30/25	Agree w/statemeent	Total	\$61,250.00


Ryan Sunquist, Board Member

12/16/2025


Heidi VanDeSteege, Deputy Treasurer

12/16/2025